



academy for
humanitarian
action



Course Curriculum

2023

As of August 2026
Contact: suppLocation@aha-trainings.de

Training Overview

Training Overview 2023

Proactive Humanitarian Action in Conflict Contexts: A Practice-Oriented Introduction
Planning and Implementing Inclusive Cash and Voucher Action for People with Disabilities (CVA)
Localization: A Status Report for NGOs
Collaborative Risk Management
Environmental Sustainability in Humanitarian Action for a “Green Response”
Putting PSEAH Guidelines into Practice
Passing on Administrative Costs to Partner Organizations
Rethinking Partnerships in Humanitarian Action
Exchange Workshop on the Role of Local Actors in Proactive Humanitarian Action
Introduction to Humanitarian Needs Assessments and Analyses
Conducting Environmental Impact Assessments
Infant and Young Child Feeding in Emergency Situations (IYCF-E)
Climate Adaptation and Risk Management in the Face of Extreme Events
Leadership & Motivation in Nonprofit Organizations
Participatory Methods of Data Collection
Concepts and Mechanisms of Proactive Humanitarian Action
Power Shifts – Reducing Power Imbalances in Humanitarian Action
Green Standards and Tools in Humanitarian Action
CO ₂ Footprint Measurement for Green Humanitarian Action
WASH in Emergency Situations – Water, Sanitation, and Hygiene in Humanitarian and Transition Action

Course Program 2023

Proactive Humanitarian Action in Conflict Contexts: A Practice-Oriented Introduction

Certificate: -

Location: Online

Course Instructor / Trainer / Catalina Jaime

Duration: 4 Hours

Content: **Course description**

An introduction to proactive humanitarian Action in conflict contexts, focusing on principles, limitations, opportunities, and practical application based on feedback from experts and self-study materials.

You will learn how to...

- Understand the fundamental principles of proactive humanitarian Action in conflict situations
- Critically reflect on the possibilities and limitations
- Gain access to a resource database and contribute to its further development

Planning and Implementing Inclusive Cash and Voucher Action for People with Disabilities (CVA)

Certificate: -

Location: Blended Learning

Course Instructor / Trainer / Christoffel-Blindenmission (CBM; organizational course instruction)

Duration: 19 Hours

Content: **Course description**

Workshop on the planning and implementation of disability-inclusive cash and voucher programs, with a focus on IASC guidelines and needs assessment.

You will learn how to...

- Understand the fundamentals of including people with disabilities in humanitarian responses
- Apply the IASC guidelines for CVA planning, particularly regarding needs assessment and addressing specific needs

Localization: A Status Report for NGOs

Certificate: -

Location: Online

Course Instructor / Trainer / Dr. Katrin Radtke; Karoline Krähling

Duration: 8 Hours

Content:

Course Description

A reflection workshop on how humanitarian NGOs understand and implement localization in partnerships, funding, project management, and advocacy.

You will learn how to...

- Assess the current state of localization in participating organizations
- Understand the requirements and expectations of various organizations
- Identify future roles and topics that require further discussion

Collaborative Risk Management

Certificate: -

Location: Online

Course Instructor / Trainer / Jacob van 't Slot; Steven Poot

Duration: 16 Hours

Content:

Course description

Online training on collaborative risk management in humanitarian partnerships, based on the "Circle of Security," context analysis, risk assessment, and SOP development.

You will learn how to...

- Implement and maintain a comprehensive risk management system in collaboration with partner organizations
- Understand the "Circle of Security"
- Conduct context analysis and risk assessment

Environmental Sustainability in Humanitarian Action for a “Green Response”

Certificate:	-		
Location:	Online		
Course Trainer	Instructor /	Andrea Dekrout & Gavin Reynolds	Duration: 10 Hours
Content:	Course description Introduction to Environmental Assessments and Practical Measures to Reduce the Environmental Impact of Humanitarian Action. You will learn how to... • Explain the basic concepts of a Green Response • Conduct a basic environmental assessment • Develop more environmentally friendly solutions for ongoing humanitarian projects		

Putting PSEAH Guidelines into Practice

Certificate:	-		
Location:	Online		
Course Trainer	Instructor /	Oluchi Ihedoro	Duration: 16 Hours
Content:	Course description Practical course on implementing policies against sexual exploitation, abuse, and harassment (PSEAH) into effective organizational structures. You will learn how to... • Clarify PSEAH roles, standards, and responsibilities • Translate policy commitments into operational procedures • Strengthen reporting channels, response protocols, and organizational accountability		

Passing on Administrative Costs to Partner Organizations

Certificate: -

Location: In person

Course Instructor / Trainer / Carolin Gomulia

Duration: 8 Hours

Content:

Course description

Seminar on the allocation of overhead costs in the context of localization, with a focus on the expectations of local/national NGOs and an exchange on the practices of German NGOs.

You will learn how to...

- Understand the significance and relevance of administrative costs in the context of localization
- Contextualize the discussion and handling of administrative costs across different organizations
- Apply the seminar content to your own work

Rethinking Partnerships in Humanitarian Action

Certificate: -

Location: Online

Course Instructor / Trainer / Carolin Gomulia

Duration: 12 Hours

Content:

Course description

Seminar on equitable partnerships between local, national, and German NGOs, with a focus on challenges, localization, and donor requirements.

You will learn how to...

- Build and maintain balanced partnerships
- Understand the characteristics of equitable partnerships
- Reflect on ideal partnerships

Exchange Workshop on the Role of Local Actors in Proactive Humanitarian Action

Certificate:

-

Location:

Hybrid

Course Instructor / Trainer Welthungerhilfe Moderationsteam

Duration: 18 Hours

Content:

Course description

Workshop for sharing experiences on the roles, participation, and leadership expectations of local actors in proactive humanitarian Action, including reflection on best practices and collaborative problem-solving.

You will learn how to...

- Assess the current roles of local and national actors
- Identify barriers to locally led proactive Action
- Develop practical options for greater participation

Introduction to Humanitarian Needs Assessments and Analyses

Certificate:

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Location:

In person

Course Instructor / Trainer Rolf M. Bakken

Duration: 12 Hours

Content:

Course description

Introduction to Humanitarian Needs Assessments and Analyses: From Identifying Information Needs to Evaluating Evidence for Operational Decisions.

You will learn how to...

- Understand the steps in the analysis workflow and the scope of analysis
- Apply techniques for collecting and processing primary and secondary data
- Organize analysis steps to make better use of results

Conducting Environmental Impact Assessments

Certificate: -

Location: Online

Course Instructor / Trainer / Andrea Dekrout & Gavin Reynolds

Duration: 10 Hours

Content:

Course description

Course on Environmental Impact Assessments and Simplified Screening Procedures for Humanitarian Projects.

You will learn how to...

- Explain the concepts of EIA, ESIA, and environmental screening
- Apply simplified screening procedures in humanitarian contexts
- Use standards and findings to improve project design

Infant and Young Child Feeding in Emergency Situations (IYCF-E)

Certificate: -

Location: Online

Course Instructor / Trainer / Olga Kondakova

Duration: 6 Hours

Content:

Course description

A concise introduction to infant and young child feeding in emergency situations (IYCF-E) and to operational measures to promote safe feeding practices.

You will learn how to...

- Explain the basic principles and risks of IYCF-E
- Identify inappropriate practices and remedial measures
- Integrate support for safe infant and young child feeding into emergency response

Climate Adaptation and Risk Management in the Face of Extreme Events

Certificate:

-

Location:

Online

Course Instructor / Trainer / Prof. Dr Udo Nehren

Duration: 16 Hours

Content:

Course description

Course on the fundamentals of climate adaptation and risk management for extreme events, including sector-specific adaptation measures and their integration with proactive action.

You will learn how to...

- Apply basic adaptation concepts and terminology
- Assess climate impacts in selected sectors
- Integrate early warning and early action with climate adaptation

Leadership & Motivation in Nonprofit Organizations

Certificate:

-

Location:

Online

Course Instructor / Trainer / Prof. Dr Michael Mroß

Duration: 6 Hours

Content:

Course description

A compact course on leadership and motivation in nonprofit organizations that applies management concepts to mission-driven teams.

You will learn how to...

- Compare leadership approaches in nonprofit organizations
- Understand key sources of employee motivation
- Apply practical tools to enhance team performance

Participatory Methods of Data Collection

Certificate: -

Location: Online

Course Instructor / Trainer / Laura Rana

Duration: 16 Hours

Content: **Course description**

Hands-on course on participatory methods for data collection and analysis with people affected by crises.

You will learn how to...

- Understand the significance and risks of participatory data collection
- Apply participatory methods for capacity and needs assessments
- Use participatory methods for evaluation

Concepts and Mechanisms of Proactive Humanitarian Action

Certificate: Certificate of Advanced Studies – 1 ECTS

Location: In person

Course Instructor / Trainer / German Red Cross (organizational course instruction) **Duration:** 24 Hours

Content: **Course description**

A comprehensive introduction to the concepts, milestones, and operational mechanisms of proactive humanitarian Action.

You will learn how to...

- Explain the key applications and limitations of proactive Action
- Develop risk analyses, triggers, and early actions
- Plan stakeholder roles, financing, and implementation

Power Shifts – Reducing Power Imbalances in Humanitarian Action

Certificate: -

Location: Online

Course Instructor / Trainer / Friederike Bubenzer

Duration: 12 Hours

Content: **Course description**

A critical course on identifying and addressing power imbalances in humanitarian organizations and partnerships.

You will learn how to...

- Recognize how power operates in humanitarian practice
- Analyze inequalities in organizations and partnerships
- Develop actionable steps to redistribute decision-making authority and control

Green Standards and Tools in Humanitarian Action

Certificate: -

Location: Online

Course Instructor / Trainer / Andrea Dekrout; Caroline Gardestedt

Duration: 10 Hours

Content: **Course description**

A practical overview of standards and tools for improving environmental performance in humanitarian Action.

You will learn how to...

- Compare relevant environmental standards and guidelines
- Select tools for different operational decisions
- Integrate environmental criteria into program practice

CO₂ Footprint Measurement for Green Humanitarian Action

Certificate: -

Location: Online

Course Instructor / Andrea Dekrout & Gavin Reynolds **Duration:** 15 Hours
Trainer

Content: **Course description**

Practical course on greenhouse gas accounting, realistic climate goals, and organizational foundations for more environmentally friendly humanitarian Action.

You will learn how to...

- Identify sources of emissions in humanitarian projects
- Use common greenhouse gas accounting tools
- Set credible goals and support organizational change

WASH in Emergency Situations – Water, Sanitation, and Hygiene in Humanitarian and Transition Action

Certificate: Certificate of Advanced Studies – 1 ECTS

Location: In person

Course Instructor / Thorsten Reckerzügl; Lorenz Ewers **Duration:** 24 Hours
Trainer

Content: **Course description**

A comprehensive introduction to WASH in humanitarian and transitional Action, including principles, standards, assessments, technical options, and co-ordination.

You will learn how to...

- Explain humanitarian WASH principles and minimum standards
- Compare water, sanitation, and hygiene interventions
- Use WASH assessments and project planning approaches



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Prepare for Humanitarian Action

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