



academy for
humanitarian
action



Course Curriculum

2024

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Training Overview

Training Overview 2024

The Use of Geoinformation in Proactive Humanitarian Action
Localization: A Status Report for NGOs
Inclusion of Older Adults and People with Disabilities in Humanitarian Action
People-First Impact Method (P-FIM)
Remote Management in Humanitarian Action
Current Approaches and GIS Methods to Support Proactive Humanitarian Action
Introduction to Humanitarian Needs Assessments and Analyses
Exchange Workshop on Inclusive Proactive Humanitarian Action: Vulnerable Groups and Social Protection
MEAL in Proactive Humanitarian Action
Greening Food Security and Logistics
Inclusion of People with Disabilities in Humanitarian Action: Meaningful Participation of People with Disabilities
Inclusion of Older Adults and People with Disabilities in Humanitarian Action
Introduction to Humanitarian Needs Assessments and Analyses
Allocation of Administrative Costs
GreenWASH: Environmentally Friendly Innovations for Water, Sanitation, and Hygiene
Basic Security Training for Overseas Humanitarian Missions
Fundamentals of Climate Change Adaptation
Understanding and Developing Trigger Models for Proactive Humanitarian Action: An Introduction for Humanitarian Practitioners
Inclusive Health Care for People with Disabilities in Humanitarian Responses
Introduction to Gender Equality in Humanitarian Action and in Fragile Contexts
Introduction to Working with QGIS
Climate-Resilient Agriculture: Approaches, Strategies, and Firsthand Insights
Improving CO ₂ Emissions Tracking in Humanitarian NGOs
WASH in Emergency Situations 2024

Kursprogramm 2024

The Use of Geoinformation in Proactive Humanitarian Action

Certificate:	Certificate of Advanced Studies – 1 ECTS		
Location:	Online		
Course Trainer	Instructor /	German Red Cross (organizational course instruction)	Duration: 24 Hours
Content:	Course description Introduction to the overall concept of proactive humanitarian Action, with a focus on the use of geodata (including OpenStreetMap and QGIS) in the context of risk analyses. You will learn how to... • Identify the most important areas of application for geospatial data in humanitarian Action • Identify sources of (publicly available) geospatial data • Use the basic functions of the QGIS analysis program		

Localization: A Status Report for NGOs

Certificate:	-		
Location:	Online		
Course Trainer	Instructor /	Dr Katrin Radtke; Karoline Krähling	Duration: 8 Hours
Content:	Course description Reflection workshop to discuss current localization approaches, expectations, and debates in humanitarian NGOs, particularly in the areas of project management, financing, partnerships, and advocacy. You will learn how to... • Assess the current status and expectations regarding localization within the participating organizations • Identify internal and external barriers to localization as well as potential solutions • Define your organization's future role and determine further needs for exchange		

Inclusion of Older Adults and People with Disabilities in Humanitarian Action

Certificate:	-		
Location:	Online		
Course Instructor / Trainer	Dr Marion Staunton	Duration:	12 Hours
Content:	Course description This course explains the importance of including older adults and people with disabilities in humanitarian Action and outlines ways to promote their active participation. You will learn how to... • Understand the needs, capabilities, and rights of the target groups • Strengthen the accountability of humanitarian actors • Find ways to promote meaningful participation in the design and implementation of humanitarian measures		

People-First Impact Method (P-FIM)

Certificate:	Certificate of Advanced Studies – 1 ECTS		
Location:	In person		
Course Instructor / Trainer	Gerry McCarthy; Anne Hild Rivera	Duration:	39 Hours
Content:	Course description Intensive course on the People-First Impact Method, an approach to working with communities that measures impact from the perspective of people affected by crises. You will learn how to... • Understand the unique features and potential of P-FIM • Recognize how the method promotes transparency, shared learning, and trust • Conduct and facilitate P-FIM exercises independently		

Remote Management in Humanitarian Action

Certificate:	-		
Location:	In person		
Course Trainer	Instructor / Birgit Laue	Duration:	13 Hours
Content:	Course description A practical course on managing humanitarian programs, teams, and partners when access, security, or geographical distance prevent regular in-person meetings. You will learn how to... • Develop criteria for assessing the suitability of remote approaches • Familiarize yourself with available tools for remote management • Develop remote management approaches tailored to your own work context		

Current Approaches and GIS Methods to Support Proactive Humanitarian Action

Certificate:	Certificate of Advanced Studies – 1 ECTS		
Location:	Online		
Course Trainer	Instructor / German Red Cross (organizational course instruction)	Duration:	24 Hours
Content:	Course description Advanced course on current GIS approaches for analyzing risks, exposures, and forecasts in proactive humanitarian Action. You will learn how to... • Select appropriate GIS data and analytical methods • Interpret spatial risk and forecast information • Apply GIS results to proactive decision-making and planning		

Introduction to Humanitarian Needs Assessments and Analyses

Certificate:	-		
Location:	In person		
Course Instructor / Trainer	Rolf M. Bakken	Duration:	14 Hours
Content:	Course description An introduction to the design and implementation of assessment and analysis processes to make effective use of available information (particularly secondary data) in humanitarian emergencies.		

You will learn how to...

- Understand the steps in the analysis workflow and the range of analytical methods
- Apply simple techniques for collecting and processing quantitative and qualitative data
- Apply steps from the range of analytical methods to make better use of results

Exchange Workshop on Inclusive Proactive Humanitarian Action: Vulnerable Groups and Social Protection

Certificate:	-		
Location:	Online		
Course Instructor / Trainer	Welthungerhilfe	Duration:	12 Hours
Content:	Course description Peer-learning workshop on designing more inclusive proactive humanitarian Action, with a focus on vulnerable groups and links to social protection.		

You will learn how to...

- Identify specific risks to vulnerable groups in humanitarian crises
- Reflect on the challenges of meaningfully involving vulnerable groups
- Understand the links between proactive Action and social protection systems

MEAL in Proactive Humanitarian Action

Certificate:	-		
Location:	In person		
Course Trainer	Instructor / German Red Cross	Duration:	16 Hours
Content:	Course description Advanced Course on Monitoring, Evaluation, Accountability, and Learning (MEAL) in Proactive Humanitarian Action. You will learn how to... • Understand the central importance of M&E in proactive humanitarian Action • Recognize specific challenges related to slow- and fast-onset hazards • Identify evidence of the positive impact of proactive humanitarian Action		

Greening Food Security and Logistics

Certificate:			
Location:	In person		
Course Trainer	Instructor / Michael Hauser; Emily Addonizio; David Semerian	Duration:	23 Hours
Content:	Course description Course designed to impart the knowledge and skills needed to lead and implement green initiatives as part of humanitarian food security and logistics operations. You will learn how to... • Identify the environmental impacts of logistics and food security, as well as the interconnections between sectors (WASH, shelter) • Apply innovative methods to improve humanitarian work in practice • Develop strategies for greening food Action in humanitarian contexts		

Inclusion of Older Adults and People with Disabilities in Humanitarian Action: Meaningful Participation of People with Disabilities

Certificate:	-
Location:	Blended Learning
Course Instructor / Trainer	Christoffel-Blindenmission (CBM; organizational course instruction)
Duration:	17 Hours
Content:	Course description Blended-learning course on meaningful participation and systematic inclusion of people with disabilities in humanitarian Action. You will learn how to... • Apply the IASC Guidelines (focusing on 4 “must-do” actions) • Understand the challenges and responsibilities involved in collaborating with OPDs • Design humanitarian responses that are inclusive of all people with various disabilities

Inclusion of Older Adults and People with Disabilities in Humanitarian Action

Certificate:	-
Location:	Online
Course Instructor / Trainer	Dr Marion Staunton
Duration:	12 Hours
Content:	Course description A practical course on involving older adults and people with disabilities in the needs assessment, planning, implementation, and monitoring of humanitarian responses. You will learn how to... • Why it is important to include older adults and people with disabilities in humanitarian responses. • How to understand the needs, capabilities, and rights of these groups and promote their inclusion. • How to identify ways to promote meaningful participation in the design and implementation of responses

Introduction to Humanitarian Needs Assessments and Analyses

Certificate:	-		
Location:	Online		
Course Trainer	Instructor / Rolf Bakken	Duration:	10 Hours
Content:	Course description Introduction to Humanitarian Needs Assessments and Analyses: From Identifying Information Needs to Evaluating Evidence for Operational Decisions. You will learn how to... • The various steps in the analysis workflow and the range of analytical approaches. • Apply simple techniques for collecting and processing primary and secondary data. • The various steps in the range of analytical approaches used in humanitarian needs assessments to ensure better utilization of the results.		

Allocation of Administrative Costs

Certificate:	-		
Location:	Online		
Course Trainer	Instructor / Carolin Gomulia	Duration:	7 Hours
Content:	Course description Seminar on the allocation and recovery of administrative costs ("overhead costs") among German, local, and national humanitarian NGOs and their international partners, with a focus on best practices and a more locally oriented humanitarian system. You will learn how to... • How to overcome challenges in the allocation and receipt of administrative costs • What examples of best practices exist for the allocation of administrative costs • What an ideal model for handling administrative costs might look like		

GreenWASH: Environmentally Friendly Innovations for Water, Sanitation, and Hygiene

Certificate: Certificate of Advanced Studies – 1 ECTS

Location: Online

Course Instructor / Brian Reed
Trainer

Duration: 21 Hours

Content: **Course description**

Advanced Course on Reducing Environmental Impacts of Humanitarian Operations in the Areas of Water, Sanitation, and Hygiene (WASH).

You will learn how to...

- Describe common environmental impacts resulting from WASH operations
- Explain how these impacts can be reduced
- Present potential environmental improvements

Basic Security Training for Overseas Humanitarian Missions

Certificate: -

Location: In person

Course Instructor / Rainer "Ben" Wischerath
Trainer

Duration: 22 Hours

Content: **Course description**

Training to prepare for potentially dangerous situations during overseas assignments, with a focus on threat awareness, de-escalation, preventive measures, and stress management

You will learn how to...

- Prepare for typical security risks during overseas assignments
- Apply de-escalation and personal safety techniques
- Manage stress and respond more effectively under pressure

Fundamentals of Climate Change Adaptation

Certificate:

-

Location:

Online

Course Instructor / Prof. Dr Udo Nehren
Trainer

Duration: 12 h

Content:

Course description

Introductory course on the impacts of climate change, adaptation approaches, and established action strategies for humanitarian and related fields.

You will learn how to...

Understanding and Developing Trigger Models for Proactive Humanitarian Action: An Introduction for Humanitarian Practitioners

Certificate:

-

Location:

Online

Course Instructor / Sören Schneider
Trainer

Duration: 12 Hours

Content:

Course description

An introduction to understanding and developing trigger models that link forecasts, thresholds, and decisions in proactive humanitarian Action.

You will learn how to...

- Understand different types of trigger models and their areas of application
- Select and evaluate forecasting models and develop partnerships for triggers
- Ensure that development and monitoring are based on local actors and local knowledge

Inclusive Health Care for People with Disabilities in Humanitarian Responses

Certificate: -

Location: In person

Course Instructor / Trainer: Mazen Alhousseiny **Duration:** 24 Hours

Content:

Course description

Three-day course on inclusive health care for people with disabilities in humanitarian Action, based on IASC guidelines and health sector modules.

You will learn how to...

- Gain a deeper understanding of inclusive humanitarian health care
- Identify barriers to accessing health services
- Understand options for training and deploying inclusive health care personnel

Introduction to Gender Equality in Humanitarian Action and in Fragile Contexts

Certificate:	-		
Location:	In person		
Course Instructor / Trainer	Isadora Quay	Duration:	14 Hours
Content:	Course description Introductory course on gender equality in humanitarian Action and in fragile contexts, with a focus on analysis and program design. You will learn how to... • Understand the impact of gender equality on vulnerability and the consequences of crises • Apply practical tools such as rapid gender analysis and gender mainstreaming • Understand the connection to feminist foreign policy		

Introduction to Mapping with QGIS

Certificate:	-		
Location:	Online		
Course Instructor / Trainer	Danielle Kitchingman-Roy	Duration:	8 Hours
Content:	Course description A practical introduction to QGIS for creating, analyzing, and presenting geographic information for humanitarian work. You will learn how to... • Use the QGIS interface and manage spatial layers • Perform basic spatial analyses and data preparation • Create clear maps for operational communication		

Climate-Resilient Agriculture: Approaches, Strategies, and Firsthand Insights

Certificate: Certificate of Advanced Studies – 1 ECTS

Location: Online

Course Instructor / Trainer / Flavia Mará

Duration: 8 Hours

Content: **Course description**

A sector-specific course on adapting agriculture to climate change, which uses case studies to examine resilient approaches in food-insecure contexts.

You will learn how to...

- Explain current issues related to climate adaptation in agriculture
- Compare climate-resilient agricultural approaches and conflicting objectives
- Adapt practical options to local food security contexts

Improving CO₂ Emissions Tracking in Humanitarian NGOs

Certificate: -

Location: Online

Course Instructor / Trainer / Aaron Dumont

Duration: 6 Hours

Content: **Course description**

Interactive workshop on challenges and best practices in CO₂ tracking in humanitarian organizations, based on research findings and the exchange of experiences.

You will learn how to...

- Identify the biggest obstacles to CO₂ tracking
- Apply approaches to overcome these obstacles
- Develop next steps to improve the tracking process

WASH in Emergency Situations 2024

Certificate: Certificate of Advanced Studies – 1 ECTS

Location: In person

Course Instructor / Trainer / Thorsten Reckerzügl, Lorenz Ewers

Duration: 24 Hours

Content:

Course description

A comprehensive introduction to WASH in humanitarian and transitional Action, including principles, standards, assessments, technical options, and coordination.

You will learn how to...

- Explain the fundamentals, humanitarian principles, and minimum WASH standards
- Compare technical and non-technical measures in the WASH sector
- Utilize WASH assessments, project planning, and global coordination structures



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Prepare for Humanitarian Action

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